



Council Meeting Minutes

Statutory Meeting
3 November 2021

Held at 5.30pm in the Council Chambers at
5 Market Place, Hamilton

TABLE OF CONTENTS

1. Present	3
2. Welcome and Acknowledgement of Country	3
3. Prayer	3
4. Apologies	3
5. Declaration of Interest	3
6. Election of Mayor 2021/2022	3
7. Response by Mayor	5
8. Election of Deputy Mayor	5
9. Response by Deputy Mayor	6
10. Determination of Meeting Schedule	6
11. Management Reports	8
11.1 Appointment of Council Representatives	8
12. Close of Meeting	11

The Meeting opened at 5.30pm

1. Present

Councillors

Cr Mary-Ann Brown
Cr Albert Calvano
Cr Bruach Colliton
Cr Helen Henry
Cr Greg McAdam
Cr Katrina Rainsford
Cr David Robertson

Officers

Mr Tony Doyle, Interim Chief Executive Officer
Ms Evelyn Arnold, Director Community and Corporate Services
Ms Marg Scanlon, Director Infrastructure
Mr Andrew Goodsell, Director Planning and Development

2. Welcome and Acknowledgement of Country

The Interim CEO, Tony Doyle, read the acknowledgement of Country:

“Our meeting is being held on the traditional lands of the Gunditjmarra, Tjap Wurrung and Bunganditj people.

I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today.”

3. Prayer

Marg Scanlon, Director Infrastructure led the meeting in a prayer.

4. Apologies

Nil

5. Declaration of Interest

Nil.

6. Election of Mayor 2021/2022

The *Local Government Act 2020* provides that prior to the election of the Mayor, Council may resolve to elect a Mayor for a term of one or two years.

RECOMMENDATION

That the Mayor of the Southern Grampians Shire Council be appointed for a one year term.

COUNCIL RESOLUTION

MOVED: Cr Rainsford
SECONDED: Cr Brown

That the Mayor of the Southern Grampians Shire Council be appointed for a one year term.

CARRIED

MAYORAL ELECTION

The Chief Executive Officer called for nominations for the position of Mayor for 2021/2022.

Cr Colliton was nominated by Cr Rainsford. Cr Colliton accepted the nomination.

No other nominations were received. There being no other nominations Cr Colliton was declared elected as Mayor.

The Mayor was vested with the Mayoral Pendant and Gavel by the Chief Executive Officer.

7. Response by Mayor

The Mayor, Cr Bruach Colliton thanked the community, his family and fellow Councillors for their support in being elected to Mayor.

8. Election of Deputy Mayor

Council's Governance Rules provides that the process for the election of a Deputy Mayor, should Council determine that it is appropriate to appoint a Deputy Mayor, will follow the same procedure as for the election of the Mayor.

RECOMMENDATION

That the Deputy Mayor of the Southern Grampians Shire Council be appointed for a one year term.

COUNCIL RESOLUTION

MOVED: Cr McAdam
SECONDED: Cr Brown

That the Deputy Mayor of the Southern Grampians Shire Council be appointed for a one year term.

CARRIED

Cr Robertson was nominated by Cr McAdam. Cr Robertson accepted the nomination.

No other nominations were received. There being no other nominations Cr Robertson was declared elected as Deputy Mayor.

9. Response by Deputy Mayor

The Deputy Mayor, Cr Robertson thanked his fellow councillors for their support and looks forward to serving as a Deputy to the Mayor.

10. Determination of Meeting Schedule

Council is requested to determine upon the Meeting Schedule for 2021/2022.

It is recommended that Meetings of Council are held on the second Wednesday of each month commencing at 5.30pm, preceded by an informal residents meeting commencing at 5.00pm and a Councillor Briefing Session.

Extra Councillor Briefing Sessions are anticipated to assist in the preparation of the 2022/2023 Annual Budget. These Briefing Sessions will be scheduled by the Chief Executive Officer in consultation with the Mayor, as required.

From time to time additional Council Meetings may also be required.

Council meetings be generally held in the Council Chambers, Market Place, Hamilton, unless otherwise varied by Council or the Chief Executive Officer.

RECOMMENDATION

That:

1. Meetings of Council be held on the second Wednesday of each month, except January 2022, commencing at 5.30pm.
2. Meetings of Council be preceded by a Councillor Briefing Session.
3. The Chief Executive Officer be authorised to set additional Councillor Briefing Sessions, call for additional Meetings of Council when required and move the location of Council Meetings and Briefings in consultation with the Mayor and Councillors.
4. The following schedule of dates for the holding of Council Meetings in 2021/2022 be adopted:
 - 10 November 2021
 - 8 December 2021
 - 9 February 2022
 - 9 March 2022
 - 13 April 2022
 - 11 May 2022
 - 8 June 2022
 - 13 July 2022
 - 10 August 2022
 - 14 September 2022
 - 12 October 2022

5. The Statutory Meeting for 2022 be set for Wednesday 2 November 2022 commencing at 5.30pm.

COUNCIL RESOLUTION

MOVED: Cr Calvano

SECONDED: Cr Brown

That:

1. Meetings of Council be held on the second Wednesday of each month, except January 2022, commencing at 5.30pm.
2. Meetings of Council be preceded by a Councillor Briefing Session.
3. The Chief Executive Officer be authorised to set additional Councillor Briefing Sessions, call for additional Meetings of Council when required and move the location of Council Meetings and Briefings in consultation with the Mayor and Councillors.
4. The following schedule of dates for the holding of Council Meetings in 2021/2022 be adopted:
 - 10 November 2021
 - 8 December 2021
 - 9 February 2022
 - 9 March 2022
 - 13 April 2022
 - 11 May 2022
 - 8 June 2022
 - 13 July 2022
 - 14 August 2022
 - 14 September 2022
 - 12 October 2022
5. The Statutory Meeting for 2022 be set for Wednesday 2 November 2022 commencing at 5.30pm.

CARRIED

11. Management Reports

11.1 Appointment of Council Representatives

Directorate: Evelyn Arnold, Director Community and Corporate Services
Author: Karly Saunders, Governance Coordinator
Attachments: 1. Précis of Committees

Executive Summary

Each year the Southern Grampians Shire Council is represented on a range of committees by its Councillors.

A review of the list of committees which require a Councillor to act as a formal representative of Council has been completed. This Report recommends that Councillors be appointed as representatives of Council to 10 committees.

Discussion

It is recommended that Councillor/s be appointed as representative/s of Council to the following committees:

- Audit and Risk Committee
- Planning Committee
- Hamilton Regional Livestock Exchange Advisory Committee
- CEO Employment and Remuneration Advisory Committee
- MAV Delegate
- Great South Coast Group
- Rural Councils Victoria
- Barwon South West Waste & Resource Recovery Group
- Green Triangle Action Group
- Rail Freight Alliance

For detailed information about the recommendation, purpose and membership of all the committees please see the attached Précis of Committees.

Legislation, Council Plan and Policy Impacts

The Governance Rules require a schedule of Council Meetings to be prepared and published to a broad section of the community, including on Council's website, at least once each year.

Section 53 of the *Local Government Act 2020* which requires Council to establish an Audit and Risk committee.

Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

RECOMMENDATION

That Council approve Councillor delegates be appointed as representatives of Council to the following committees (table below):

Committees Required by Legislation		
Audit and Risk Committee	Cr:	Cr:
Municipal Emergency Management Planning Committee (MEMPC)	Cr:	
Delegated Committees		
Planning Committee	Cr:	Cr:
Advisory Committees Established by Council		
Hamilton Regional Livestock Exchange Advisory Committee	Cr:	Cr:
CEO Employment and Remuneration Committee	Mayor Deputy Mayor	Cr:
Committees Established by Other Bodies		
MAV Delegate	Mayor	
Great South Coast Group	Mayor	
Rural Councils Victoria	Cr:	Proxy:
Barwon South West Waste & Resource Recovery Group	Cr:	Proxy:
Green Triangle Action Group	Cr:	Proxy:
Rail Freight Alliance	Cr:	Proxy:

COUNCIL RESOLUTION

MOVED: Cr Henry
SECONDED: Cr McAdam

That Council approve Councillor delegates be appointed as representatives of Council to the following committees (table below):

Committees Required by Legislation		
Audit and Risk Committee	Cr Robertson	Cr Henry
Municipal Emergency Management Planning Committee (MEMPC)	Cr McAdam	
Delegated Committees		
Planning Committee	Cr Brown	Cr McAdam
Advisory Committees Established by Council		
Hamilton Regional Livestock Exchange Advisory Committee	Cr McAdam	Cr Brown
CEO Employment and Remuneration Committee	Mayor Deputy Mayor	Cr Brown
Committees Established by Other Bodies		
MAV Delegate	Mayor	Proxy: Cr Calvano
Great South Coast Group	Mayor	
Rural Councils Victoria	Cr Rainsford	
Barwon South West Waste & Resource Recovery Group	Cr Henry	
Green Triangle Action Group	Cr Rainsford	
Rail Freight Alliance	Cr Rainsford	

CARRIED

12. Close of Meeting

This concludes the business of the meeting.

Meeting closed at 5:54pm.

Confirmed by resolution 10 November 2021.



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Chairperson