



## Southern Grampians Shire Council Request to Address Council

Members of the public are welcome to address Council Meetings in relation to any items on the public agenda.

Anyone wishing to address Council must complete this form and forward it to the Chief Executive Officer at 111 Brown Street, Hamilton or [council@sthgrampians.vic.gov.au](mailto:council@sthgrampians.vic.gov.au) no later than **12 noon on the day of the Council Meeting.**

Speaking time is limited to 3 minutes per person.

All members of the public addressing the Council must extend due courtesy and respect to the Council and the processes under which it operates. If a member of the public fails to do this the Chairperson can remove them from the Chambers. All members of the public must also comply with Council's Public Participation at Council Meetings policy in relation to meeting procedures and public participation at meetings.

PERSONAL DETAILS		
Name:		
Address:		
Contact No:		
Organisation represented: (if any)		
Council Meeting Date:		
Item/Report Speaking to:		
Please tick one:	For recommendations <input type="checkbox"/>	Against recommendations <input type="checkbox"/>

**Privacy Notification:**

Please note that as you have made a presentation to a public meeting of the Council, your name will appear in the meeting minutes and become a public record, other personal information may also be used so that a written reply can be sent to you. Council will ensure that your personal information is held securely in accordance with the Privacy and Data Protection Act.

**OFFICE USE ONLY**

Date Received:

Time: