



Business Centre:
 Brown Street, Hamilton 3300
 Telephone: (03) 5573 0444
 Facsimile: (03) 5572 2910
 TTY: (03) 5573 0458

Address all correspondence to:
 Locked Bag 685, Hamilton, Vic, 3300
council@sthgrampians.vic.gov.au
www.sthgrampians.vic.gov.au

Permit Application Form

Outdoor Commercial Personal Training & Fitness Groups

Please complete the application form below. Please note that this application does not guarantee that a permit will be issued and applicants must not commence training until an agreement with Southern Grampians Shire is in place.

Locations unavailable: Melville Oval, Botanical Gardens

Contact Information

| | | | |
|----------------------|-----------|-------------|--|
| Name of Organisation | | | |
| ABN | | | |
| Contact Person | | | |
| Position Title | | | |
| Postal Address | | | |
| | Postcode: | | |
| Email | | | |
| Phone (BH) | | Phone (Mob) | |

Trainer Information

| | | |
|---|------------------------------|-----------------------------|
| Are you a company who will be using more than one trainer? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes, you must attach a schedule of the proposed classes, locations and trainers with contact information for all trainers. | | |
| Is the person listed as the contact person above the trainer who will be leading the sessions? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If no, please provide contact information for the trainer who will be leading the sessions. | | |
| Name | | |
| Phone (Mob) | | |



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| Type of Activity | |
|--|--------------------------|
| <input type="checkbox"/> Personal Training <input type="checkbox"/> Group Fitness Training/ Boot camps | |
| Please provide a detailed description of the activities you will be carrying out. This may include general personal training, group training, boxing, circuits, boot camp, cardio sprints, aerobics, pilates, yoga, meditation, etc. | |
| Operating Locations | |
| Please visit our website (Bookings) to submit applications for your desired locations and times. | |
| Application Checklist | |
| All applicants must provide the following supporting documentation at the time of submitting their application. Applications will not be considered until this information has been received. | |
| Checklist – Standard | |
| Application | <input type="checkbox"/> |
| First aid certificate & CPR (must be valid) | <input type="checkbox"/> |
| Public liability insurance | <input type="checkbox"/> |
| Peak body registration (Fitness Australia, Physical Activity Australia) | <input type="checkbox"/> |
| Bookings submitted through website | <input type="checkbox"/> |
| Risk and emergency management procedures | <input type="checkbox"/> |
| Checklist – if more than one trainer | |
| Class schedule | <input type="checkbox"/> |
| Trainer contact information | <input type="checkbox"/> |
| Sign artwork/photo | <input type="checkbox"/> |
| Agreement | |
| I certify that all details supplied in this application form and the attached documents are true and correct, and that the application has been submitted with the full knowledge and agreement of the management of the applicant organisation and auspicng body. | |



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| | |
|--|---|
| <p>I agree to contact Southern Grampians Shire Council in the event that any information regarding this application changes or is found to be incorrect.</p> <p><input type="checkbox"/> I agree to adhere to all Council terms and conditions outlined in the Personal Training Fact Sheet.</p> | |
| Name | |
| Position | |
| Signature | |
| Date | |
| Privacy | |
| <p>Southern Grampians Shire Council is collecting the personal information requested on this form for the purpose of determining licences agreements for Personal Training and Group Fitness, as required by the <i>Crown Land Acts Amendment (Lease and Licence Terms) Act 2009</i>. The personal information will be used solely by the Southern Grampians Shire Council for this primary purpose and the directly related secondary purpose of sending you any further information relating to this process. The applicant understands that the personal information provided is for these purposes and that they may apply to Council for access and/or amendment of the information. During the application and assessment processes information will be kept confidential.</p> | |
| Please direct all enquiries to | Recreation Team Ph: 5551 4328 Email: recreation@sthgrampians.vic.gov.au |
| Please submit your form to | Southern Grampians Shire Council Manager Recreation 111 Brown St Hamilton VIC 3300 or to recreation@sthgrampians.vic.gov.au |