



Restumping (Dwelling) - Class 1ai

Information Required With Application For A Building Permit:

(Additional Engineering design Requirements may be necessary for underpinning works)

The following is the **minimum** information that is required to be submitted for a building permit application.

Whilst the information required might seem excessive, please note that it is the Relevant Building Surveyors (RBS) responsibility to ensure that the application contains sufficient information to determine compliance with the Building Act and Regulations. It is not appropriate for the RBS to “mark up” plans or accept notes on plans that are too general.

Where the RBS is not satisfied that the appropriate information has been provided they must not issue the building permit and should request further information.

Have you checked with the relevant officers if you require a **Planning Approval?** (Note: where a planning approval is required, a building permit cannot be issued until the **planning approval** has been received).

Is the structure closer than 6m from the existing building? If so, has the designer of the building confirmed your properties **Bushfire Attack Level (BAL)**, which is now required for every site in a designated Bush Fire prone area.

Required Documentation:

- Fully completed Building Permit Application Form (Form 1) with builder registration details.
- Copy of Certificate of Title and Title Plan – including covenant details and copy of contract of sale if title not in the name of the owner.
- Site Plan showing building setbacks and storm water drainage system.
- Soil/foundation report.
- Lodgment of a Certificate of Insurance (HOW) for domestic building work if the building work is over \$16,000.00 in value and being carried out by a Registered Builder in the Class of Re-Stumper.
- Owner Builder Certificate of Consent (where total cost of works – including labour – exceeds \$16,000.00). It would be rare for an owner builder to have the requisite experience and insurance coverage to be issued with a Building Permit for re-stumping.
- Payment of Building Permit and Inspection fee and any applicable State Government Building Levy
- Specifications describing the stump and sole plate materials, sole plate sizing, founding depth of the sole plates and the roof cladding & roof construction. ie: Stick or Trussed Roof.