



**Municipal Building Surveyor**  
1 Market Place, Hamilton Vic 3300  
Telephone: (03) 5573 0253  
Facsimile: (03) 5571 1068  
TTY: (03) 5573 0458

Locked Bag 685, Hamilton, Vic, 3300  
[www.sthgrampians.vic.gov.au](http://www.sthgrampians.vic.gov.au)  
[council@sthgrampians.vic.gov.au](mailto:council@sthgrampians.vic.gov.au)

**FORM 15**

**Building Act 1993**

Building Regulations 2018

Regulation 186(1)

**APPLICATION FOR OCCUPANCY PERMIT**

**To**

Relevant Building Surveyor

Name \_\_\_\_\_ Class \_\_\_\_\_ Registration No. \_\_\_\_\_

**From**

This application is made by the  Owner /  Agent of the Owner of the property.

Name of Applicant \_\_\_\_\_ \*ACN/\*ARBN \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Contact Person (if applicant not a natural person) \_\_\_\_\_

In accordance with \*section 42/\*section 54 of the **Building Act 1993**, I apply for an occupancy permit for the

Building /  Place of Public Entertainment situated at:

**Property Details**

Number \_\_\_\_\_ Street/Road \_\_\_\_\_ City/Suburb/Town \_\_\_\_\_

Lot/s \_\_\_\_\_ LP/PS \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_

Crown Allotment \_\_\_\_\_ Section \_\_\_\_\_ Parish \_\_\_\_\_ County \_\_\_\_\_

Municipal District \_\_\_\_\_

**Nature of Application** (Tick Applicable)

- |  |   |
|--|---|
| <input type="checkbox"/> New building                    | <input type="checkbox"/> Amendment to existing Occupancy Permit |
| <input type="checkbox"/> Alteration to existing building | <input type="checkbox"/> Change of use of an existing building  |
| <input type="checkbox"/> Place of public entertainment   | <input type="checkbox"/> Other _____                            |

**Building Permit details** (if applicable)

Permit no. \_\_\_\_\_

**\*Building Practitioners and Architects who were engaged in the building work**

Name \_\_\_\_\_ Category/Class \_\_\_\_\_ Registration no. \_\_\_\_\_

Name \_\_\_\_\_ Category/Class \_\_\_\_\_ Registration no. \_\_\_\_\_



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**Use Applied For**

Part of building \_\_\_\_\_ Proposed use \_\_\_\_\_ BCA Class of building \_\_\_\_\_

Part of building \_\_\_\_\_ Proposed use \_\_\_\_\_ BCA Class of building \_\_\_\_\_

To conduct public entertainment

**Certificates of Compliance**

Copies of Compliance Certificates for Plumbing work and Electrical work are attached in accordance with regulation 186(2)(b).

Signature of  Owner /  Agent of Owner \_\_\_\_\_

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

*\* Delete if inapplicable*