



**Southern Grampians**  
SHIRE COUNCIL

# Council Meeting Agenda

Statutory Meeting  
3 November 2021

Held at 5.30pm in the Council  
Chambers at 5 Market Place, Hamilton

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## 1. Membership

### **Councillors**

Cr Bruach Colliton  
Cr David Robertson  
Cr Mary-Ann Brown  
Cr Albert Calvano  
Cr Helen Henry  
Cr Greg McAdam  
Cr Katrina Rainsford

### **Officers**

Mr Tony Doyle, Interim Chief Executive Officer  
Ms Evelyn Arnold, Director Community and Corporate Services  
Ms Marg Scanlon, Director Infrastructure  
Mr Andrew Goodsell, Director Planning and Development

## 2. Acknowledgement of Country

Please note: All Council meetings will be audio recorded, and may be livestreamed to Council's social media platform, with the exception of matters identified as confidential items in the Agenda.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be allowed without the permission of Council.

## 3. Prayer

Director Infrastructure will lead the meeting in a prayer.

Almighty god, we humbly beseech thee to vouchsafe thy blessing upon this council.

Direct and prosper its deliberations to the advancement of thy glory and the true welfare of the people of the Southern Grampians shire.

## 4. Apologies

## 5. Declaration of Interest

## 6. Election of Mayor 2021/2022

The *Local Government Act 2020* provides that prior to the election of the Mayor, Council may resolve to elect a Mayor for a term of one or two

years.

**RECOMMENDATION**

I move that the Mayor of the Southern Grampians Shire Council be appointed for a one year term.

The Chief Executive Officer shall conduct the election of Mayor for 2021/2022.

The Mayor will be invested with the Mayoral Pendant by the Chief Executive Officer.  
The Mayor will take the Chair.

## 7. Response by Mayor

## 8. Election of Deputy Mayor 2021/2022

Council's Governance Rules provides that the process for the election of a Deputy Mayor, should Council determine that it is appropriate to appoint a Deputy Mayor, will follow the same procedure as for the election of the Mayor.

### RECOMMENDATION

I move that a Deputy Mayor of the Southern Grampians Shire Council be appointed for a one year term.

Should Council determine to appoint a Deputy Mayor for 2021/2022, the Mayor will conduct the election.

## 9. Response by Deputy Mayor

## 10. Determination of Meeting Schedule

Council is requested to determine upon the Meeting Schedule for 2021/2022.

It is recommended that Meetings of Council are held on the second Wednesday of each month commencing at 5.30pm, preceded by an informal residents meeting commencing at 5.00pm and a Councillor Briefing Session.

Extra Councillor Briefing Sessions are anticipated to assist in the preparation of the 2022/2023 Annual Budget. These Briefing Sessions will be scheduled by the Chief Executive Officer in consultation with the Mayor, as required.

From time to time additional Council Meetings may also be required.

Council meetings be generally held in the Council Chambers, Market Place, Hamilton, unless otherwise varied by Council or the Chief Executive Officer.

### RECOMMENDATION

That:

1. Meetings of Council be held on the second Wednesday of each month, except January 2022, commencing at 5.30pm.
2. Meetings of Council be preceded by a Councillor Briefing Session.
3. The Chief Executive Officer be authorised to set additional Councillor Briefing Sessions, call for additional Meetings of Council when required and move the location of Council Meetings and Briefings in consultation with the Mayor and Councillors.
4. The following schedule of dates for the holding of Council Meetings in 2021/2022 be adopted:

10 November 2021

8 December 2021

9 February 2022

9 March 2022

13 April 2022

11 May 2022

8 June 2022

13 July 2022

10 August 2022

14 September 2022

12 October 2022

5. The Statutory Meeting for 2022 be set for Wednesday 2 November 2022 commencing at 5.30pm.

## 11. Management Reports

### 11.1 Appointment of Council Representatives

**Directorate:** Evelyn Arnold, Director Community and Corporate Services  
**Author:** Karly Saunders, Governance Coordinator  
**Attachments:** 1. Précis of Committees

#### Executive Summary

Each year the Southern Grampians Shire Council is represented on a range of committees by its Councillors.

A review of the list of committees which require a Councillor to act as a formal representative of Council has been completed. This Report recommends that Councillors be appointed as representatives of Council to 10 committees.

#### Discussion

It is recommended that Councillor/s be appointed as representative/s of Council to the following committees:

- Audit and Risk Committee
- Planning Committee
- Hamilton Regional Livestock Exchange Advisory Committee
- CEO Employment and Remuneration Advisory Committee
- MAV Delegate
- Great South Coast Group
- Rural Councils Victoria
- Barwon South West Waste & Resource Recovery Group
- Green Triangle Action Group
- Rail Freight Alliance

For detailed information about the recommendation, purpose and membership of all the committees please see the attached Précis of Committees.

#### Legislation, Council Plan and Policy Impacts

The Governance Rules require a schedule of Council Meetings to be prepared and published to a broad section of the community, including on Council's website, at least once each year.

Section 53 of the *Local Government Act 2020* which requires Council to establish an Audit and Risk committee.

#### Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

<b>RECOMMENDATION</b>
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That Council approve Councillor delegates be appointed as representatives of Council to the following committees (table below):

<b>Committees Required by Legislation</b>		
Audit and Risk Committee	Cr:	Cr:
Municipal Emergency Management Planning Committee (MEMPC)	Cr:	
<b>Delegated Committees</b>		
Planning Committee	Cr:	Cr:
<b>Advisory Committees Established by Council</b>		
Hamilton Regional Livestock Exchange Advisory Committee	Cr:	Cr:
CEO Employment and Remuneration Committee	Mayor Deputy Mayor	Cr:
<b>Committees Established by Other Bodies</b>		
MAV Delegate	Mayor	
Great South Coast Group	Mayor	
Rural Councils Victoria	Cr:	Proxy:
Barwon South West Waste & Resource Recovery Group	Cr:	Proxy:
Green Triangle Action Group	Cr:	Proxy:
Rail Freight Alliance	Cr:	Proxy:



## 12. Close of Meeting