

# SOUTHERN GRAMPIANS SHIRE COUNCIL

**Council Meeting Minutes  
Wednesday 1 November 2023**

Held in Council Chambers  
5 Market Place, Hamilton at 5:30pm



Meeting opened at 5:30pm

## 1 Membership

### Councillors

Cr Mary-Ann Brown  
Cr Albert Calvano  
Cr Bruach Colliton  
Cr Helen Henry  
Cr Fran Malone  
Cr Katrina Rainsford  
Cr David Robertson

### Officers

Mr Tony Doyle, Chief Executive Officer  
Mr Darren Barber, Director People and Performance  
Mr Rory Neeson, Director Wellbeing, Planning and Regulation  
Ms Marg Scanlon, Director Infrastructure and Sustainability  
Ms Karly Saunders, Governance Coordinator

## 2 Welcome and Acknowledgement of Country

The Chief Executive Officer, Tony Doyle will read the acknowledgement of country:

*“Our meeting is being held on the traditional lands of the Gunditjmarra, Tjap Wurrung and Buandig people.*

*I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today.”*

Please note: All Council meetings will be audio recorded, and may be livestreamed to Council’s social media platform, with the exception of matters identified as confidential items in the Agenda.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be allowed without the permission of Council.

### 3 Prayer

The Director Infrastructure and Sustainability, Marg Scanlon will lead the meeting in a prayer.

*"Almighty god, we humbly beseech thee to vouchsafe thy blessing upon this council.*

*Direct and prosper its deliberations to the advancement of thy glory and the true welfare of the people of the Southern Grampians shire."*

### 4 Apologies

Nil.

### 5 Declaration of Interest

Nil.

## 6 Election of the Mayor 2023/2024

The Chief Executive Officer shall conduct the election of Mayor for 2023/2024.

The *Local Government Act 2020* provides that prior to the election of the Mayor, Council may resolve to elect a Mayor for a term of one or two years.

As this is the last year of this Council term, the term of Mayor will be set automatically as a one year term.

### RECOMMENDATION

I move that the Mayor of the Southern Grampians Shire Council be appointed for a one year term.

### COUNCIL RESOLUTION

**MOVED:** Cr Brown  
**SECONDED:** Cr Henry

**I move that the Mayor of the Southern Grampians Shire Council be elected for a one year term.**

**CARRIED**

Cr Colliton nominated Cr Robertson as Mayor.

Cr David Robertson accepted this nomination and was elected as Mayor.

The Mayor was vested with the Mayoral Pendant by the Chief Executive Officer.

The Mayor took the Chair.

## 7 Response by Mayor

I worked comfortably with my fellow councillors this past year, so I look forward to continuing to do so, alongside the CEO and executive team," said Cr Robertson. I'd also like to take the opportunity to thank council staff and the broader community for their support.

Cr Robertson said during the past 12 months he'd been pleased to see significant developments in council service areas like youth, community planning and the shire-wide grants program – as well as the preparation of council's Reconciliation Action Plan.

## 8 Election of the Deputy Mayor 2023/2024

Council's Governance Rules provides that the process for the election of a Deputy Mayor, should Council determine that it is appropriate to appoint a Deputy Mayor, will follow the same procedure as for the election of the Mayor.

As this is the last year of this Council term, the term of the Deputy Mayor will be set automatically as a one year term.

### RECOMMENDATION

I move that the Deputy Mayor of the Southern Grampians Shire Council be appointed for a one year term.

### COUNCIL RESOLUTION

**MOVED:** Cr Brown  
**SECONDED:** Cr Colliton

I move that the Deputy Mayor of the Southern Grampians Shire Council be elected for a one year term.

**CARRIED**

The Mayor conducted the election.

Cr Brown nominated Cr Henry as Deputy Mayor.

Cr Henry was elected Deputy Mayor.

## 9 Response by Deputy Mayor

Cr Henry said she looked forward to continuing to advocate for areas where council was already taking action, such as agriculture, sustainability and environment.

## 10 Determination of Meeting Schedule

Council is requested to determine upon the Meeting Schedule for 2023/2024.

It is recommended that Meetings of Council are held on the second Wednesday of each month commencing at 5.30pm, preceded by an informal residents meeting commencing at 5.00pm and a Councillor Briefing Session.

Extra Councillor Briefing Sessions are anticipated to assist in the preparation of the 2023/2024 Annual Budget or other matters. These Briefing Sessions will be scheduled by the Chief Executive Officer in consultation with the Mayor, as required.

From time to time additional Council Meetings may also be required.

Council meetings be generally held in the Council Chambers, Market Place, Hamilton, unless otherwise varied by Council or the Chief Executive Officer.

### RECOMMENDATION

That:

1. Meetings of Council be held on the second Wednesday of each month, except January 2024, commencing at 5.30pm.
2. Meetings of Council be preceded by a Councillor Briefing Session.
3. The Chief Executive Officer be authorised to set additional Councillor Briefing Sessions, call for additional Meetings of Council when required and move the location of Council Meetings and Briefings in consultation with the Mayor and Councillors.
4. The following schedule of dates for the holding of Council Meetings in 2023/2024 be adopted:
  - 8 November 2023
  - 13 December 2023
  - 14 February 2024
  - 13 March 2024 – To be held in Coleraine
  - 10 April 2024
  - 8 May 2024
  - 12 June 2024
  - 10 July 2024
  - 14 August 2024
  - 11 September 2024
  - 9 October 2024
5. The Statutory Meeting for 2024 be set for Wednesday 13 November 2024 commencing at 5.30pm.

**COUNCIL RESOLUTION**

**MOVED:** Cr Calvano  
**SECONDED:** Cr Malone

**That:**

- 1. Meetings of Council be held on the second Wednesday of each month, except January 2024, commencing at 5.30pm.**
- 2. Meetings of Council be preceded by a Councillor Briefing Session.**
- 3. The Chief Executive Officer be authorised to set additional Councillor Briefing Sessions, call for additional Meetings of Council when required and move the location of Council Meetings and Briefings in consultation with the Mayor and Councillors.**
- 4. The following schedule of dates for the holding of Council Meetings in 2023/2024 be adopted:**
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  - 13 December 2023**
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  - 10 April 2024**
  - 8 May 2024**
  - 12 June 2024**
  - 10 July 2024**
  - 14 August 2024**
  - 11 September 2024**
  - 9 October 2024**
- 5. The Statutory Meeting for 2024 be set for Wednesday 13 November 2024 commencing at 5.30pm.**

**CARRIED**

**Cr Colliton voted against.**

# 11 Management Reports

## 11.1 Appointment of Council Representative

<b>Directorate:</b>	Chief Executive Office
<b>Report</b>	Tony Doyle (Chief Executive Officer)
<b>Approver:</b>	Karly Saunders (Governance Coordinator)
<b>Report Author:</b>	
<b>Attachment(s):</b>	1. Precis of Committees 2023 [11.1.1 - 6 pages]

### Executive Summary

Each year the Southern Grampians Shire Council is represented on a range of committees by its Councillors.

A review of the list of committees which require a Councillor to act as a formal representative of Council has been completed. This Report recommends that Councillors be appointed as representatives of Council to 11 committees.

### Discussion

It is recommended that Councillor/s be appointed as representative/s of Council to the following committees:

- Audit and Risk Committee
- Planning Committee
- Hamilton Regional Livestock Exchange Advisory Committee
- CEO Employment and Remuneration Advisory Committee
- Hamilton Showgrounds Advisory Committee
- MAV Delegate
- South West Victoria Alliance
- Rural Councils Victoria
- Barwon South West Waste & Resource Recovery Group
- Green Triangle Action Group
- Rail Freight Alliance

For detailed information about the recommendation, purpose and membership of all the committees please see the attached Précis of Committees.

### Financial and Resource Implications

There are no financial or resource implications.

### Council Plan, Community Vision, Strategies and Policies

#### *Support Our Community*

1.1 An empowered and connected community

1.1.1 Facilitate opportunities for people to participate in community life, through volunteering, civic leadership, social programs, to enable inclusion, social connection and wellbeing.

1.1.3 Provide opportunities for increased community engagement and participation in Council decision making and activities.



### **Support Our Community**

1.2 Support and promote a healthy community

1.2.4 Advocate for and work with external services that support our community and deliver outcomes.

### **Provide Strong Governance and Leadership**

5.1 Transparent and accountable governance

5.1.1 Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting the role.

5.1.2 Ensure flexible and transparent decision making through open and accountable governance.

### **Provide Strong Governance and Leadership**

5.2 Effective advocacy

5.2.2 Advocate on behalf of the community in line with identified and agreed priorities.

5.2.3 Support and partner with service providers, State and Federal Government departments to improve inclusive opportunities for the Southern Grampians community.

### **Legislation**

Section 53 of the *Local Government Act 2020* which requires Council to establish an Audit and Risk committee.

### **Gender Equality Act 2020**

There are no gender equity implications.

### **Risk Management**

Not applicable.

### **Climate Change, Environmental and Sustainability Considerations**

Not applicable.

### **Community Engagement, Communication and Consultation**

Changes in membership will be communicated to relevant stakeholders as necessary.

### **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Karly Saunders, Governance Coordinator

**RECOMMENDATION**

That Council approve Councillor delegates be appointed as representatives of Council to the following committees (table below):

<b>Committees Required by Legislation</b>		
Audit and Risk Committee	Cr Colliton	Cr Henry
<b>Delegated Committees</b>		
Planning Committee	Cr Brown	Cr Malone
<b>Advisory Committees Established by Council</b>		
Hamilton Regional Livestock Exchange Advisory Committee	Cr Brown	Cr Rainsford
CEO Employment and Remuneration Advisory Committee	Mayor Deputy Mayor	Cr Colliton
Hamilton Showgrounds Advisory Committee	Cr Rainsford	Cr Malone
<b>Committees Established by Other Bodies</b>		
MAV Delegate	Mayor	Proxy: Colliton
South West Victoria Alliance	Mayor	Proxy: n/a
Rural Councils Victoria	Cr Brown	Proxy: n/a
Barwon South West Waste & Resource Recovery Group	Cr Henry	Proxy: n/a
Green Triangle Action Group	Cr Rainsford	Proxy: n/a
Rail Freight Alliance	Cr Rainsford	Proxy: n/a
Ansett Museum Board	Cr Malone	Proxy: n/a

**COUNCIL RESOLUTION**

**MOVED:** Cr Brown  
**SECONDED:** Cr Colliton

That Council approve Councillor delegates be appointed as representatives of Council to the following committees (table below):

<b>Committees Required by Legislation</b>		
<b>Audit and Risk Committee</b>	<b>Cr Colliton</b>	<b>Cr Henry</b>
<b>Delegated Committees</b>		
<b>Planning Committee</b>	<b>Cr Brown</b>	<b>Cr Malone</b>
<b>Advisory Committees Established by Council</b>		

<b>Hamilton Regional Livestock Exchange Advisory Committee</b>	<b>Cr Brown</b>	<b>Cr Rainsford</b>
<b>CEO Employment and Remuneration Advisory Committee</b>	<b>Mayor Deputy Mayor</b>	<b>Cr Colliton</b>
<b>Hamilton Showgrounds Advisory Committee</b>	<b>Cr Rainsford</b>	<b>Cr Malone</b>
<b>Committees Established by Other Bodies</b>		
<b>MAV Delegate</b>	<b>Mayor</b>	<b>Proxy: Colliton</b>
<b>South West Victoria Alliance</b>	<b>Mayor</b>	<b>Proxy: n/a</b>
<b>Rural Councils Victoria</b>	<b>Cr Brown</b>	<b>Proxy: n/a</b>
<b>Barwon South West Waste &amp; Resource Recovery Group</b>	<b>Cr Henry</b>	<b>Proxy: n/a</b>
<b>Green Triangle Action Group</b>	<b>Cr Rainsford</b>	<b>Proxy: n/a</b>
<b>Rail Freight Alliance</b>	<b>Cr Rainsford</b>	<b>Proxy: n/a</b>
<b>Ansett Museum Board</b>	<b>Cr Malone</b>	<b>Proxy: n/a</b>

**CARRIED**

## 12 Close of Meeting

This concludes the business of the meeting.

Meeting closed at 5:56 pm.

Confirmed by resolution 8 November 2023.

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Chairperson