



## **SOUTHERN GRAMPIANS SHIRE COUNCIL**

### ***Memorandum of Understanding between Southern Grampians Shire Council and the Friends of Hamilton Botanic Gardens (Inc.)***

The Friends of Hamilton Botanic Gardens is an incorporated body of volunteers formed to foster interest in the growth and development of the Hamilton Botanic Gardens and to advise the Southern Grampians Shire Council in matters affecting the Gardens.

In undertaking these responsibilities, the Friends of Hamilton Botanic Gardens (Inc.) will:

- \* Establish clearly defined objectives and strategies to achieve increased visitation and promotion of the Gardens.
- \* Work in close co-operation with Council in organising community activities in the Gardens.
- \* Work in close co-operation with the Council in fostering community interest in the Gardens' development.
- \* Act as a focal point for all organisations and individuals interested in the Gardens.
- \* Advise and keep the Council informed on all matters of interest and concern through the Council nominated representative.
- \* Work in close co-operation with Council to ensure that all occupational health and safety responsibilities are met in regards the lease area.
- \* Occupy and develop the Gardens cottage and immediate surrounds (as delineated on the attached plan) as the headquarters of the Friends.
- \* The Friends of Hamilton Botanic Gardens Inc will provide Council with a copy of the annual president and treasurers report within 14 days of the AGM.

To assist the Friends of Hamilton Botanic Gardens Inc. in meeting these responsibilities, the Southern Grampians Shire Council will:

- \* Provide at no cost the Gardens cottage and immediate surrounds (as delineated on the attached plan) for the sole use of the Friends. Council will meet all reasonable maintenance and operating costs of the cottage within budget constraints while the Friends will maintain and develop the immediate surrounds.
- \* Provide advice on occupational health and safety issues to the Friends when requested.



- \* Annually nominate a representative to liaise with the Friends.
- \* Recognise the Friends as an advisory body on matters pertaining to the development of the Gardens.
- \* Utilise the Friends as a reference body on matters pertaining to development of the Gardens.

This Memorandum of Understanding will apply for a three (3) year period commencing on 11 May 2018 although it may be varied or amended following the written agreement of both parties.

**SIGNED FOR AND ON BEHALF OF THE SOUTHERN GRAMPIANS SHIRE COUNCIL**

(PRINT NAME) Michael Tudball

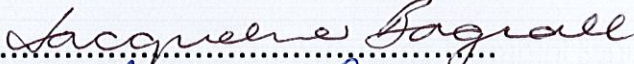
(SIGNATURE) 

IN THE PRESENCE OF Mary Irwin

DATE 19-6-18

**SIGNED FOR AND ON BEHALF OF FRIENDS OF HAMILTON BOTANIC GARDENS (INC)**

(PRINT NAME) JACQUELINE BAGINALL

(SIGNATURE) 

IN THE PRESENCE OF Leigh Legg

DATE 19/06/18



ATTACHMENT A:  
FRIENDS OF HAMILTON BOTANIC GARDENS (INC) PLAN OF HOUSE AND SURROUNDING GARDEN

