



### Position Details

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Title:	Plant Operator
Classification:	Band 3
Business Unit:	Infrastructure / Works
Reports to:	Sector Supervisor

### Key Objectives

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To assist in the operation of the Works & Enterprises unit through the efficient use of Council plant and equipment in the maintenance and construction of roads and streets.

### Key Responsibilities

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#### **Construction and Maintenance Works**

- Operate plant in a safe manner to achieve specified standards as directed;
- Carry out all types of routine patrol maintenance works to roads and streets as required and/or directed.

#### **Machine Maintenance**

Conduct routine and scheduled checking, and minor maintenance works as required, on a daily basis.

#### **Other Works**

Operate other plant and equipment, and carry out other duties as directed, depending upon skills levels held and required.

#### **Public Relations**

Perform all tasks/duties in a manner that promotes effective teamwork and good public relations.

### Extent of Authority

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- The incumbent is directly responsible for the safe and efficient operation of plant, including construction Rollers;
- Under general guidelines, to have total control of assigned item of plant;
- May be required to supervise other employees;

- Commit to and adhere with Councils Child Safe Requirements.

### **Judgement and Decision Making**

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You will be required to make decisions when working alone, in line with policy or normal working practices as adopted from time to time.

### **Specialist Skills and Knowledge**

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- A thorough understanding of various items of plant and their operational techniques;
- An understanding of road construction and maintenance procedures and techniques.

### **Management Skills**

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- Ability to manage own time under general supervision;
- Understanding and appreciation of Occupational Health and Safety issues;
- Ability to program the works of a crew of employees for a limited time under general direction, as required;
- Will comply with systems and policies to ensure a safe work environment by:
  - Taking reasonable care for his or her own health and safety and the health and safety of others within the workplace and co-operate with Council with respect to any action taken to comply with a requirement of the OHS Act;
  - Not intentionally or recklessly interfere with or misuse anything provided at the workplace in the interests of health, safety or welfare;
  - Contribute to OHS consultation processes;
  - Prompt reporting of hazards and incidents.

### **Inter-personal skills**

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- The ability to communicate effectively with all other employees and members of the public;
- Ability to discuss and resolve problems.

### **Compliance with Legislation and Policies**

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Adhere to all current relevant codes of conduct and legislative requirements including:

- Southern Grampians Shire Council Policies and Procedures;
- Southern Grampians Shire Council Staff Code of Conduct;

- Privacy and Data Protection Act 2014 (Vic);
  - Equal Opportunity Act 2010 (Vic);
  - Occupational Health and Safety Act 2004 (Vic);
  - Government/Industry Codes of Conduct;
  - The Southern Grampians Shire Council Enterprise Agreement; and
  - The Municipal Emergency Management Plan.
- Demonstrate a commitment to risk management principles and practices, and also maintain a safe environment for staff and the community;
  - Responsible for ensuring the security of Council's assets under the Officer's control;
  - Responsible for ensuring compliance with the requirements of the Occupational Health and Safety Act 2004 (Vic), Council's Health and Safety management programs and for ensuring, as far as practicable, safe working practices for all staff.

### **Key Selection Criteria**

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The employee will demonstrate the following:

- ✓ Essential - Heavy Articulated Drivers Licence;
- ✓ Essential - Previous experience driving trucks exceeding 22.4 tonnes GCM with pig or dog trailer;
- ✓ Qualifications and/or experience operating other plant items is preferred;
- ✓ Demonstrated experience in the operation of plant, particularly truck and trailer combinations;
- ✓ Ability to communicate effectively;
- ✓ Good understanding of Occupational Health and Safety responsibilities;
- ✓ Proven ability to work effectively in a team environment.
- ✓ May require current working with children check

### **Agreement**

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I, \_\_\_\_\_ have read and understand the objectives and conditions of the above mentioned role.

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

SGSC Employee: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_